

## Australian Alpine Training Institute Trainer Feedback / Survey

Our primary focus is in delivering excellence in Vocational Education and Training. To assist us in improving our training programs it is important we receive feedback from our trainers and assessors.

The questions below are designed to give us sufficient feedback to make future courses as meaningful to our students as possible. We would therefore appreciate your candid response to help us achieve this aim. Please take the time to complete this questionnaire and return it to the Training Manager.

<b>Name:</b> .....	<b>Course Speciality:</b> .....
<b>Date:</b> .....	

1. Overall how would you rate the following: (Please circle the appropriate number)

	Excellent	Very Good	Good	Average	Poor
Overall course	5	4	3	2	1
Course Materials	5	4	3	2	1
Course Activities	5	4	3	2	1
Course Assessment Q & As	5	4	3	2	1
Administrative Tasks					

2. What did you like most about the course which you train?

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3. Are there any parts of the courses you would change? Yes/No  
If Yes, please state Why & What

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4. Please make any suggestions that would help improve our service

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5. Did you have enough time to complete the session? Yes/No

6. Were the training materials relevant to the organisation? Yes/No

7. Do you feel that the assessment methods meet AQTF Standards? Yes/No
8. Was the assessment arrangements and marking fair? Yes/No
9. Did the course improve student's communications skills? Yes/No
10. Is there anything you would like to mention which would help us improve the training materials?  
Yes/No

11. I found the overall workload too heavy Yes/No
12. I would recommend this course to other staff Yes/No
13. Did you find the material easy to understand? Yes/No

Please grade the answers to the following questions by **circling** the appropriate number, ie

- |                        |   |
|------------------------|---|
| Not Applicable         | 1 |
| Less than Satisfactory | 2 |
| Satisfactory           | 3 |
| More than Satisfactory | 4 |
| Outstanding            | 5 |

14. The course of study accurately describes the content and requirements of course

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|------------------------|---|
| Not Applicable         | 1 |
| Less than Satisfactory | 2 |
| Satisfactory           | 3 |
| More than Satisfactory | 4 |
| Outstanding            | 5 |

15. Rate the level of difficulty of the course material

- |                        |   |
|------------------------|---|
| Not Applicable         | 1 |
| Less than Satisfactory | 2 |
| Satisfactory           | 3 |
| More than Satisfactory | 4 |
| Outstanding            | 5 |

16. Rate the quality of the material

Not Applicable	1
Less than Satisfactory	2
Satisfactory	3
More than Satisfactory	4
Outstanding	5

17. Your feedback is important to us. Please advise us how we may further improve our services:

Comments \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

18. Would you agree to the use of any of your comments to be displayed on our Web Site and / or marketing material?

Yes  No

Please Sign: .....

**The information provided will help us in future improvements of our organisation to meet the needs of the students and clients.**

***\*Thank you, for taking the time to complete this survey***